

ANNEXURE I

Format to be submitted by listed entity on quarterly basis

1. Name of Listed Entity **- The Sandesh Limited**
2. Quarter ending **- 30-Jun-2021**

i. Composition Of Board Of Director

Titl e (Mr ./M s)	Name of the Director	DIN	Category (Chairper son /Executive/ Non- Executive/ Independe nt/ Nominee)	Sub Categ ory	Initial Date of Appointm ent	Date of Appointment	Date of cessatio n	Ten ure	Date of Birth	Whether special resolutio n passed?	Date of passing special resolutio n	No. of Directors hip in listed entities including this listed entity	No of Independe nt Directorshi p in listed entities including this listed entity	No of memberships in Audit/ Stakeholder Committee(s) including this listed entity	No of post of Chairperson in Audit/ Stakeholder Committee held in listed entities including this listed entity	Members hip in Committ ees of the Compan y	Remar ks
Mr.	Falgunbhai Chimanbhai Patel	00050174	C,ED	MD	27-Nov- 1974	01-Apr-2017			11-Jan- 1956	NA		1	0	0	0	RMC	
Mr.	Parthiv Falgunbhai Patel	00050211	ED	MD	14-Mar- 2002	01-Aug-2018			26-Jul- 1982	NA		1	0	0	0	RMC	
Mrs.	Pannaben Patel	00050222	NED		29-Oct- 2010	30-Dec-2020			17-Oct- 1952	NA		1	0	0	0		
Mr.	Sudhirbhai Nanavati	00050236	ID		31-Jan- 2001	01-Apr-2019		87	29-Sep- 1947	NA		1	1	2	1	AC,SC,NR C	
Mr.	Mukeshbhai Patel	00053892	ID		30-Mar- 2005	01-Apr-2019		87	22-Jan- 1954	NA		3	2	6	4	AC,SC,RC, NRC	
Mr.	Sandeepbhai Singhi	01211070	ID		09-Nov- 2012	01-Apr-2019		87	06-Apr- 1966	NA		3	3	5	1	AC,SC,NR C	
Ms.	Gauri Surendra Trivedi	06502788	ID		15-Sep- 2020	15-Sep-2020		10	18-May- 1960	NA		4	4	4	1		
Mr.	Sanjay Kumar Tandon	00055918	ED		15-Sep- 2020				15-Apr- 1960	NA		1	0	0	0	RMC	

Company Remarks	1. Ms. Gauri Surendra Trivedi has been appointed w.e.f. 15-09-2020. However, in the column of Tenure of Director we are not able to mention '9.5', hence '10' has been mentioned. 2. Mrs. Pannaben F. Patel, who retired by rotation and being eligible offered herself for re-appointment at the 77th AGM held on 30th December, 2020, was duly re-appointed at the said AGM. Hence re-appointment date is mentioned as 30th December, 2020.
Whether Regular chairperson appointed	Yes
Whether Chairperson is related to MD or CEO	Yes

ii. Composition of Committees

a. Audit Committee

Sr. No.	Name of the Director	Category	Chairperson/Membership	Appointment Date	Cessation Date
1	Mukeshbhai Patel	ID	Chairperson	30-Mar-2005	
2	Sudhirbhai Nanavati	ID	Member	31-Mar-2002	
3	Sandeepbhai Singhi	ID	Member	12-Feb-2013	

Company Remarks	
Whether Permanent chairperson appointed	Yes

b. Stakeholders Relationship Committee

Sr. No.	Name of the Director	Category	Chairperson/Membership	Appointment Date	Cessation Date
1	Sudhirbhai Nanavati	ID	Chairperson	31-Mar-2002	
2	Mukeshbhai Patel	ID	Member	30-Mar-2005	
3	Sandeepbhai Singhi	ID	Member	12-Feb-2013	

Company Remarks	
Whether Permanent chairperson appointed	Yes

THE SANDESH LIMITED (CIN: L22121GJ1943PLC000183),
'Sandesh Bhavan', Lad Society Road, B/h. Vastrapur Gam, P.O. Bodakdev, Ahmedabad-380054 (Gujarat-India)
Phone: 079-40004000 Fax: 079-40004242 Email: cs@sandesh.com

c. Risk Management Committee

<i>Sr. No.</i>	<i>Name of the Director</i>	<i>Category</i>	<i>Chairperson/Membership</i>	<i>Appointment Date</i>	<i>Cessation Date</i>
1	Falgunbhai Chimanbhai Patel	C,ED	Chairperson	29-Jun-2021	
2	Parthiv Falgunbhai Patel	ED	Member	29-Jun-2021	
3	Sanjay Kumar Tandon	ED	Member	29-Jun-2021	
4	Mukeshbhai Patel	ID	Member	29-Jun-2021	

Company Remarks	
Whether Permanent chairperson appointed	Yes

d. Nomination and Remuneration Committee

<i>Sr. No.</i>	<i>Name of the Director</i>	<i>Category</i>	<i>Chairperson/Membership</i>	<i>Appointment Date</i>	<i>Cessation Date</i>
1	Sudhirbhai Nanavati	ID	Chairperson	24-May-2002	
2	Mukeshbhai Patel	ID	Member	30-Mar-2005	
3	Sandeepbhai Singhi	ID	Member	12-Feb-2013	

Company Remarks	
Whether Permanent chairperson appointed	Yes

iii. Meeting of Board of Directors

Date(s) of Meeting (if any) in the previous quarter	Date(s) of Meeting (if any) in the relevant quarter	Whether requirement of Quorum met	Number of Directors present	Number of Independent Directors present
09-Feb-2021	04-Jun-2021	Yes	5	2
	29-Jun-2021	Yes	7	3

Company Remarks	
Maximum gap between any two consecutive (in number of days)	114

iv. Meeting of Committees

Name of the Committee	Date(s) of meeting during of the committee in the previous quarter	Date(s) of meeting of the committee in the relevant quarter	Whether requirement of Quorum met (Yes/No)	Number of Directors present	Number of independent directors present
Audit Committee	09-Feb-2021		Yes	3	3
Audit Committee		04-Jun-2021	Yes	2	2
Audit Committee		29-Jun-2021	Yes	2	2
Nomination & Remuneration Committee	09-Feb-2021		Yes	3	3
Nomination & Remuneration Committee		29-Jun-2021	Yes	2	2
Stakeholders Relationship Committee	09-Feb-2021		Yes	3	3
Stakeholders Relationship Committee		29-Jun-2021	Yes	2	2

Company Remarks	
Maximum gap between any two consecutive (in number of days) [Only for Audit Committee]	114

v. **Related Party Transactions**

Subject	Compliance status (Yes/No/NA)	Remark
Whether prior approval of audit committee obtained	Yes	
Whether shareholder approval obtained for material RPT	Not Applicable	
Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee	Not Applicable	

Disclosure of notes on related party transactions and Disclosure of notes of material related party transactions	
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VI. Affirmations

1. The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015. - **Yes**
2. The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015
 - a. Audit Committee - **Yes**
 - b. Nomination & remuneration committee - **Yes**
 - c. Stakeholders relationship committee - **Yes**
 - d. Risk management committee (applicable to the top 100 listed entities) - **Yes**
3. The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015. - **Yes**
4. The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.- **Yes**
5. a. This report and/or the report submitted in the previous quarter has been placed before Board of Directors. - **Yes**
 b. Any comments/observations/advice of Board of Directors may be mentioned here:

The Corporate Governance Report for the Quarter and Year ended March 31, 2021 was placed before the Board at its meeting held on June 29, 2021. The Corporate Governance Report for the Quarter ended June 30, 2021 will be placed at the ensuing meeting of the Board of Directors. There are no comments / observations / advice of Board of Directors.

Name : Dhaval Pandya
Designation : Company Secretary & Compliance Officer